



THE MONEY

Print this sheet and refer to it throughout the process.

At the end of this document you will find the information about travel, visa, and mandatory insurance.

It is the policy of New Frontiers Health Force, Inc. and the Board of Directors that volunteers who participate in a NFHF outreach are financially responsible for the cost of the trip.

Trip Cost: Includes the \$150 non-refundable deposit

10 days to 2 weeks	\$1600
3 weeks to 4 weeks	\$2200
5 weeks to 7 weeks	\$2800
8 weeks to 10 weeks	\$3400
11 weeks to 12 weeks	\$4000

Included: Your trip includes your accommodations, food, drinking water, land transportation, safari, some project materials, translators, tips, and administration fee.

Not Included: Your airfare, additional hotels in Nairobi or tours, mandatory Travel Insurance, Entry Visa, or personal spending money.

Initial Deposit: \$150 non-refundable deposit with your application. (it will be applied to trip cost)

Balance of Payment: Payment in full is due **30 days** before your trip.

Cancellation:

- If NFHF cancels the outreach for any reason, you are entitled to a portion of the money that you have personally given.
 - Remember that the \$150 deposit is non-refundable.
 - The amount pro-rated will be based upon expenses incurred by NFHF for your outreach.
 - Money from fundraising is not eligible for a refund.
 - Once funds are received in our offices, they are considered a donation to NFHF.
- If you cancel your trip for any reason, you will be responsible for paying a portion of the trip based upon the expenses NFHF has incurred for your trip. Keep in mind the deposit is non-refundable.

Before Trip	30-15 Days	15-7 Days	7-0 Days
Money To Be Paid	20 percent	50 percent	100 percent



Page 2: Financial Responsibility Policy

Method of Payment:

1. Personal Check:

- Make check out to “NFHF” P.O. Box 1566 Largo, Florida 33779
- It must be received in our offices for processing 7 business days before the due date.
- Please attach a note indicating your name and trip dates.

2. Credit Card Payment:

- Go to www.NewFrontiersHF.com and click on the DONATE icon
- Follow the instructions for PayPal
- You must add a 2.2% processing fee for credit card payments

3. Automatic Bank Draft to NFHF

Fundraising:

1. You cannot begin fundraising until you have completed the application process, sent in the \$150 non-refundable deposit, and are approved by NFHF.
2. In order for a donation to qualify for a tax deduction, the check must be made out to NFHF.
3. Instruct your donors to add a note with your name.
4. You will still be financially responsible for the cost of your trip, and all money will be due 30 days prior to your departure date.

RECOMMENDATIONS FOR TRAVEL, INSURANCE, AND VISA:

- Travel Agent Laura Maron Email: Laura.Maron@MissionNation.com
Phone: 1-954-947-2502 or 1-866-482-8721
- Insurance: Tin Leg.com Customer Service 1-844-240-1233
- Visa process: ecitizen.go.ke
- You will need a your flight itinerary, passport pictures, and the follow instructions.
- Address in Kenya is New Frontiers Health Force Africa PO Box 488 Narok, Kenya 20500
- A credit card. Notify your company of your international travel.
- All spending money in brand new \$50 or \$100 bills for exchange.

If you have any questions, please contact our offices at 727-596-3555 or email at nfhf@verizon.net .